



## Sherman County Sprouts Early Childhood Development Center

Loup City, NE

Job Description: Child Development Center Teacher Aide/Co-Teacher

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### General Position Description

This position works cooperatively with the classroom Teacher(s) to plan and implement the daily education program for the children. An Aide position will work with the teachers to ensure that the education program is developmentally appropriate and meets the individual needs of children while constantly monitoring the children to ensure their safety.

This position reports to the Sherman County Sprouts Center Director.

### Key Responsibilities

- Providing support for the childcare teacher.
- Monitoring and supervising the children constantly.
- Assisting the teachers in maintaining a safe and positive environment.
- Cultivating relationships with children, parents, and guardians.
- Alerting the childcare teacher to emergencies.
- Preparing and serving meals and snacks.
- Greeting parents and addressing children by their name.
- Adhering to procedures in preparing a bottle or changing a diaper.
- Assisting with sand, water, or playground activities.
- Assisting in putting children to sleep.
- Working together to conduct center wide as well as individual classroom cleaning responsibilities.
- Attending and participating in professional development opportunities.

### Education and Experience Requirements

- Must be 16 years of age or older
- Be of good moral character
- Must clear full background check.

### Essential Skills/Abilities Required

- Ability and willingness to learn about developmentally appropriate early childhood practices.
- Knowledge of childcare state licensing requirements.
- Ability to work as a cooperative and supportive team member.
- Ability to actively interact with children, including bending, kneeling, sitting on the floor, lifting, climbing, and walking.
- Ability to obtain infant/child first aid and CPR certification and other state requirements.
- Ability to communicate with others both verbally and in writing.

### Physical Demands

- Must be able to perform physical activities such as, but not limited to, lifting children or heavy items (up to 40 lbs. unassisted), bending, standing, climbing or walking. May be exposed to students with infectious disease and exposed to high noise levels from children and student activity. The employee may be required

to work outside in various temperatures and conditions. The physical demands described here are representing of those that must be met by an employee to successfully perform the essential function of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Employment Type

- Full or Part time, hourly
- Competitive pay/benefits based on education qualifications and experience.
- Monday - Friday